

For office use - Pool Manager's initials indicating they have received a copy of this contract \_\_\_\_\_

## M.J. Hickey Pool Contract for Use

If you have any questions concerning your rental call 968-6612

TODAY'S DATE: \_\_\_\_\_

NAME/ORGANIZATION: \_\_\_\_\_

ADDRESS: \_\_\_\_\_

REPRESENTATIVE'S NAME: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

2ND REPRESENTATIVE: \_\_\_\_\_

HOME/CELL PHONE: \_\_\_\_\_ WORK PHONE: \_\_\_\_\_

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Pool rental fees are \$50 per hour. Lifeguards fees are \$10.00 per hour per guard for lifeguarding services. The lifeguard fees and rental fee must be paid to the Recreation and Parks Department when you book your party. The pool manager will schedule lifeguards for your event.

**To schedule the correct number of guards, please mark the attendance for your party. This includes everyone that attends not just the swimmers.**

***Due to liability issues, you will be limited to the attendance number you mark.***

\_\_\_\_\_ 1 to 50 people                      2 lifeguards

\_\_\_\_\_ 50 to 200 people                      3 lifeguards

\_\_\_\_\_ Over 200 people                      4 lifeguards

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EVENT (reunion, etc...) \_\_\_\_\_

EVENT DATE(s): \_\_\_\_\_

Event will begin at \_\_\_\_\_ am/pm                      End at: \_\_\_\_\_ am/pm

ATTENDANCE EXPECTED: \_\_\_\_\_

**Notice:** All pool and park policies apply during pool parties. These rules include: The use of any tobacco product is not allowed in a city park or a city owned facility. (City Ordinance # 1847) Designated smoking area is the parking lot. Alcoholic beverages and/or gambling are not allowed in city owned facilities. Pets are not allowed at the pool. You will be expected to clean up any food or drink brought into the pool area. No object may be brought into the pool unless it is made for pool use. Only swim diapers are allowed in the pool. NO REGULAR DIAPERS ARE ALLOWED. Swim diapers may be purchased in office.

IN THE EVENT OF INCLEMENT WEATHER, contact the number listed at the top of the first page. Your event will be rescheduled if possible. If it is impossible to reschedule, the rental fee will be refunded. Pool parties will not be allowed during storms or threatening weather. If a decision is made by the pool manager to cancel a party due to inclement weather, the manager will attempt to notify the persons listed as representatives on this contract.

**Pool Party Refund Policy** - If the pool party is cancelled due to weather, or for reasons deemed necessary by department personnel, a full refund will be given if an alternative date is not available or is not acceptable . A partial refund will be considered if the reasons stated above occur after the event begins. For all other cancellations, a two week notice of cancellation must be given in order to receive a refund.

The undersigned, who is to be in charge of the event and a representative of the using organization, is eighteen (18) years of age or older, and agrees that the lessee will be responsible to the Russellville Recreation and Parks Department for the use and care of the department's facilities and property. The lessee will conform and comply with all park policies. The lessee further agrees to hold the City of Russellville and their employees harmless against any and all liability.

\_\_\_\_\_  
Signature of Representative of Lease Organization

-----FOR OFFICE USE ONLY-----

Rental Fee \_\_\_\_\_

Lifeguard Fee \_\_\_\_\_

Date Received \_\_\_\_\_

Check Number \_\_\_\_\_

Receipt Number \_\_\_\_\_

Received by:

\_\_\_\_\_  
Staff Signature

\_\_\_\_\_  
Recreation and Parks Director